



## Turkmenistan Youth *and* Civic Values Foundation

### Community Development Grant Intercultural Exchanges Proposal Form

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The Intercultural Exchanges grants cover all project proposals having to do with **cultural exchanges for teachers and students**. They will improve their knowledge in the areas of English, Civics, or other appropriate subjects by writing letters with American teachers and their students.

Please complete all areas of the proposal so that the project reviewers can gain the best understanding as to what your project entails. E-mail the completed form and budget to [exchange@tycvf.org](mailto:exchange@tycvf.org).

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#### **I. General Information**

Grant Recipient / Participant Name: \_\_\_\_\_

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ Region: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail (if applicable): \_\_\_\_\_

Please describe in 200 words or less what the proposed exchange intends to accomplish. What are the main objectives of the exchange? What new skills or knowledge about the United States do you hope to obtain? Please note that you can note the details of your project later in the proposal—just give a basic overview of what topics your exchange entails:

## II. Exchange Details

### *a. Participant(s)*

What are the name(s) of the people leading the exchange? Who will supervise you during the exchange?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

How will you incorporate the newly learned information into your lesson plans and share it with your students?

Are there opportunities to share the new information and knowledge with other teachers and professionals not participating in the exchange?

b. *Exchange Curriculum*

Please include in 200 words or less a sample lesson plan you would create for an American teacher and his/her students. The American teacher should be able to use this lesson plan to teach his/her students something about Turkmenistan. Your lesson plan could be about Turkmenistan's culture, history, or government, or the day-to-day lives of your students. Be creative!

c. *Project Timeline*

What are the dates you are planning on the exchange taking place? If you do not know the exact dates, what timeframe are you planning on participating in the exchange program? Approximately how many times could you write your American partner teacher before the end of the school year?

**III. Project Goals**

*Below please list **at most** five general goals that you are hoping the exchange experience will achieve:*

Project Goal Number:

- 1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you see as the biggest challenges facing you in this project?

What kind of support are you looking for from TYCVF? When do you need that support from TYCVF?

#### IV. Project Evaluation

Please explain in at least 100 words how you will evaluate the success of your exchange experience. How will you know if your exchange was successful? How will you know that you've succeeded at achieving all five of your project goals? *Please be specific as to how you will determine how your exchange experience is successful or not.*

#### V. Project Budget

Please either insert a table into this document or submit an additional spreadsheet showing the expenses and costs of your project. List each item that you will need for your project, what quantity you will need, and the cost of that item. List all costs in American Dollars, please. The example below shows one way of organizing your information in an orderly fashion:

<b>Item</b>	<b>Cost</b>	<b>Quantity</b>	<b>Total Cost</b>
<i>Supplies</i>			
Construction Paper	\$5.00	10	\$50.00
Scissors	\$1.00	20	\$20.00
Rulers	\$0.50	6	\$3.00
Copier Paper	\$5.00	10	\$50.00
Pens	\$0.10	40	\$4.00
Pencils	\$0.10	40	\$4.00
	TOTAL PROJECT COST		\$131.00

Please submit all grant application materials (this form, the timeline, and the budget) to [exchange@tycvf.org](mailto:exchange@tycvf.org). Thank you.